Investigator Award

Overview

This training is for those who undertake the role of investigating incidents/accidents within the Railway Industry e.g. Driver Managers, Conductor Managers, Station Managers, Control Managers, etc.

Candidates attend a course and are registered with **City & Guilds**. Once they have completed the initial classroom training, they complete written questions and are mentored through two workplace incidents.

This produces a body of evidence that is then assessed by **AssessTech** Assessors, in order to award the **Investigator Award**, otherwise known as the **City & Guilds Level 3 NVQ Incident and Accident Investigator Award**. This is described in further detail below:

Booking Your Award

To book an Investigator Award training course or to enquire for further information, please contact **bookings@assesstech.com**, where a member of the **AssessTech** team will be happy to assist.

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Pre-requisites

The course is suitable for both existing and new Managers, however, we recommend one of the following:

- Experience in a Manager role in the Railway Industry, **OR**
- Attendance on a Railway Basic Principles Course (one-day course)

What's covered in the Course

The course covers:

- Making an initial assessment of the incident
- Gathering relevant evidence
- Planning and conducting an effective interview
- Using "Accimaps" tree of cause and root cause tools
- Understanding human factors, error and violation
- Understanding of immediate, basic and underlying causes
- Making and tracking SMART recommendations
- Report writing
- Investigations into actual events

Qualification

The course will result in the following qualification from **City & Guilds**, providing candidates successfully complete all work:

- Level 3 NVQ Incident and Accident Investigator Award

Units

The Award is made up of the following units:

- **Unit 320** - Respond to incidents in the Rail Industry
- **Unit 321** - Carry out investigative interviews in the Rail Industry

Course Delivery

Candidates work towards a **City & Guilds** Incident and Accident Investigation Award, which is a NVQ Level 3 Award recognised within the Rail Industry. This provides:

- Classroom or remote training (three-day course)
- Account on **AssessBook** (**AssessTech**'s online Learning Management System in which candidates submit evidence and other work for their qualifications)
- Mentorship through investigations, completion of written questions, and assessment
- Registration with **City & Guilds**
- Certificate upon completion
- ACMS Incident module training (optional)